



PANSKURA BANAMALI COLLEGE

NAAC re-accredited 'A' Grade (2016-2021), DST-FIST (Govt. of India) and DBT-BOOST (Govt. of West Bengal) sponsored Autonomous College (2018-19 to 2028-29) with Research Centre affiliated to Vidyasagar University, West Bengal
Website : www.panskurabanamalicollege.org

Date – 28.05.2018

CODE OF CONDUCT FOR STUDENTS

- Students are expected to maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the College campus. They shall abide by the rules and regulations of the College and should act in a way that highlights the discipline and esteem of the College.
- A six day working schedule from Monday to Saturday is followed.
- All the students are expected to be present in the class well -within time and late coming will not be allowed and result in loss of attendance.
- Students shall rise from their seats when the teacher enters the class room and remain standing till the teacher takes her/his seat or they are allowed by the teacher to sit. Silence shall be observed during class hours.
- Teachers shall be greeted appropriately with "Good Morning Sir/Miss" or "Good Afternoon Sir/Miss" and a " Thank you Sir/Miss" when the teacher leaves the class room.
- No student shall enter or leave the class room when the session is on without the permission of the teacher concerned.
- Students having lab sessions have to report to the lab directly in time and they are not expected to go to the class room.
- In the events of Student seminars/project presentations etc., it is compulsory that all the students of the concerned class be present for the entire session.
- Students can enter the campus only on showing the valid student identity card issued by the college.
- All the students shall wear their identity cards, well displayed. Identity badge is a public document and any teaching staff and non-teaching staff shall have the right to peruse it. Denial of that alone invites disciplinary action.
- No students shall wander or gather in verandah, corridor, and staircase etc. loitering on corridor or within the class rooms are strictly prohibited.
- Students are expected to maintain silence in the academic buildings to maintain the decorum and, any deviant behavior such as hooting, whistling, loitering etc. will be treated as an instance of indiscipline.
- For independent study, students are expected to use the class rooms or library and shall not resort to sitting in staircases or circulation areas where they could interfere with the free movement.



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- Students are encouraged to make use of the library, common computing facilities and to involve in professional body activities or any program authorized by the college beyond class hours. However, under normal circumstances students shall retreat to their hostels or residences by 6.00PM.
- Access to academic buildings beyond the academic timetable and on holidays without written permission from the concerned HoD will be treated as a case of indiscipline.
- It is expected that the students do not spend much time in canteen and common rooms.
- Consecutive absence of three or more days should be justified through due application. All leave applications (Regular & Medical) should be submitted on the day of joining, for sanction by HoD and concerned teachers. Application for medical leave shall be accompanied by valid medical certificates.
- Students shall come to the college in descent and smart attire. They have full liberty to choose their dress according to their choice. But, hawai type rubber or plastic chappals are not permitted. Those who are in laboratories shall wear their respective lab-coat.
- Each and every student should respect the dress code of others irrespective of their caste, creed and religion. Showing disrespect to the attire of others can result in suspension from the college.
- All the students are expected to attend all college functions unless otherwise specified.
- All kinds of tattooing, body piercing, hair styling etc. which are indecent, goes against the existing social norms and which could go against the spirit of college academic values will be referred to the discipline committee. Boy students are also not allowed to tie bangles on their wrists. Any violation noticed within the campus will attract appropriate fine and could initiate further disciplinary actions.
- Spitting within the campus is strictly prohibited.
- Students who bring cycles and powered vehicles should keep those at the designated stand and parking areas at their own risk.
- Carrying of fire arm or lethal weapon within the college campus is an offence.
- Keep the campus neat and clean. Do not put any waste anywhere in the campus except in the waste baskets kept. Any violation of this shall invite disciplinary action.
- Consumption of intoxicants / psychotropic substances in any form or smoking or using pan masala etc. are strictly prohibited within the college premises.
- It is strongly advised to refrain from activities such as scribbling or noting on walls, door or furniture which could deface the college and destroy the academic ambiance.



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- Students should carefully handle the furniture, equipment, fixtures and appliances of the college and lab. Careless handling/misuse of the above could result personal injuries or damage to property. Follow safety precautions near moving machines and electrical installations. In the event of damage of property, the responsible students will have to bear the cost of replacement/repair with fine.
- Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude in the campus.
- Students are not permitted to distribute or display (both physically and electronically) material such as posters, notices, banners etc. in the campus without the permission of the competent authority.
- Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels. This will certainly make them physically fit, academically competent, mentally alert and socially sensitive.
- Students who intend to represent the college in intercollegiate events shall take prior permission from the concerned head of the department and the selection will be based on parameters such as academic performance, attendance, character, existing academic pressure and competence of the student in the proposed event for participation.
- During internal and end semester examinations students are not allowed to leave the hall before the ending of the exam, and students have to occupy the seat 5 minutes before the commencement of the examinations.
- Political activity in any form is not permitted in the College campus. Unauthorized meetings, propaganda work, processions or fund collections are forbidden within the College campus.
- Harassing juniors, ill treatment to other fellow students or any such form of ragging is objectionable and liable to be treated as criminal offence by the law enforcing agencies as per the directives of Hon'ble Supreme Court of India.
- Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct.
- Pay fees, mess bills etc. in advance or in time, which will avoid fines.
- Any violation of the above rules will invite penalty in the form of warning, fine, bringing of parents or any course of corrective measure as found suitable by any staff member or higher authority of the College.
- Expulsion from the College is enough for expulsion from the hostel.



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- In case of any instance of noncompliance of existing rules or any observed matter/behavior that deviates from the vision and mission of Panskura Banamali Collee (Autonomous) proper action would be followed by the college authority according to the norms.
- The money collected from the students as fine on instances of noncompliance with the rules and norms will be kept in a separate account and will be utilized for purposes such as charity, scholarship, student co-curricular activities and renovation/maintenance in case of damage to property.
- The mobile phones should be kept in silent mode within the college campus.
- All the staff members are empowered to confiscate mobile phones found with students violating the peace, discipline and sanctity of the college campus.
- Accessing Social Networking Sites such as Facebook, Twitter, Instagram etc. is prohibited within the college campus however access to these sites is permitted in hostel building.

Principal

Principal
Panskura Banamali College
(AUTONOMOUS)

